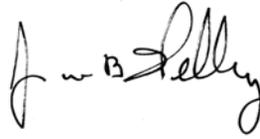


UNITED STATES DEPARTMENT OF COMMERCE
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION
OFFICE OF MARINE AND AVIATION OPERATIONS
SILVER SPRING, MARYLAND 20910-6333

FOR: DISTRIBUTION

MEMORANDUM FROM: James Kelley
Chairperson, NOAA Aviation Safety Board



SUBJECT: Quarterly Aviation Safety Board, 1st Quarter FY 07

The Quarterly Aviation Safety Board was called to order by the Chairperson of the board at 1315 Hrs, 9 November 2006.

Members Present:

James Kelley	Aviation Safety Program Manager	Chairperson
John Pierson	NOAA Safety Primary	Member
LCDR Ralph Rogers	OAR Primary	Member
Gary Eisenbraun	Aviation Safety Program	Recorder (Non-Voting)

Members in Teleconference:

CAPT Mark Finke	AOC Primary	Member
Jay Kennedy	NMFS Alternate	Member
CAPT Rick Brown	NMFS Primary	Member
Dave Withrow	NMFS Alternate	Member
Andy Poppen	NOAA Safety	Member
CAPT Brian Taggart	NOS Primary	Member
Freddy Peters	NWS Primary	Member
Jamie Johnson	Workforce Management Primary	Member (Non-Voting)

Members Absent:

Nancy Briscoe	General Counsel Primary	Member (Non-Voting)
CDR Michele Finn	AOC Alternate	Member
Celso Barrientos	NESDIS Alternate	Member
LT Amanda Bittinger	NESDIS Primary	Member
CDR Karl Mangels	NMFS Alternate	Member
Craig Gillis	NOAA Safety Alternate	Member
CDR Matt Pickett	NOS Alternate	Member
CAPT Wade Blake	OAR Alternate	Member
Helen Hurcombe	AGO Primary	Member (Non-Voting)
Joel Perlroth	AGO Alternate	Member (Non-Voting)
M.E. Rolle	General Counsel Alternate	Member (Non-Voting)
CAPT Scott Kuester	PPI Primary	Member (Non-Voting)

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Kathleen Carlson

Workforce Management Alternate

Member (Non-Voting)

Additional Non-voting members Present:

Paul Parsons

OMAO Safety and Environmental Compliance Division

Jon Dixon

Aviation Life Support Equipment Technician

OLD BUSINESS.

Jim Kelly opened the meeting with a review of the minutes of the last meeting.

Jim Kelley recognized CAPT Fink's service to NOAA's Aviation Safety Program.

NEW BUSINESS.

Mr. Brisbin raised the question and concerning the training of new personnel. He requested assistance in developing training opportunities. The board gave suggestions for the development of opportunities as well as the website listing of training vendors. (Action - Mr. Eisenbraun; Suspense - none; Status - Closed)

Jim Kelly related that he had a discussion with Jon Dixon, the aviation life-support equipment technician. Jon states that he has approximately 60% of the equipment already "in-shipment". There has been a request from one of the program managers to hold the shipment until they were ready to receive it, but other than that, the ALSE equipment is being moved out to field units. (Action - Jim Kelley; Suspense - none; Status - Closed)

The question was raised that if personnel are using current issue (new items not arrived) are they considered "in compliance"? Jim Kelley answered that, yes, you would be in compliance until the new equipment arrived - use what you have currently on hand. (Action - Jim Kelley; Suspense - none; Status - Closed)

Dave Withrow - raised the question: What can we expect for "turn-around" time for the processing of NOAA contracts? Gary. Eisenbraun stated that the process was just starting out, but that a conservative estimate may be 60 days. Jim Kelley added that it may require more time on the first ones through the system. Jim Kelley stated that he would attempt to get a timeline for contract development. (Action - Mr. Kelley; Suspense - next meeting; Status - Open)

Gary Eisenbraun reviewed the recent survey of Dynamic Aviation. A copy of the survey was provided to the board members .(Action - Mr. Eisenbraun; Suspense - none; Status - Closed)

Jim Kelley reviewed the upcoming ICAP meeting in July Of 2007. It will be providing the training necessary for Board Member Certification. All board members were advised to attend. (Action - Jim Kelley; Suspense - none; Status - Closed)

Jim Kelley provided an update on the status of the Medical Certification website. He stated that over 300 personnel have used the website to obtain a medical clearance. Currently, only the "online" system is available in a timely manner. (Action - Jim Kelley; Suspense - none; Status - Closed)

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Jim Kelley reviewed the Aviation Safety Board's (ASB) recent tasking for review of waiver requests. He stated that upon the request of Admiral DeBow, the ASB would provide comments for command consideration. Gary Eisenbraun briefed the board on the use of the waiver comment form that would be used to provide comments for the requested input. The form will be forwarded to the full ASB for input. (Action - Mr. Eisenbraun; Suspense - next meeting; Status - Open)

Jim Kelley briefed the board on the exemption proposed for the residents of Little Port Walter. This exemption was unknown to the ASB during the last meeting. (Action - Jim Kelley; Suspense - none; Status - Closed)

Jim Kelley requested ASB members to start considering topics for presentation during the Aviation Safety Conference in April of 2007. He also called on members to develop ideas for an Aviation Safety Awards Program. (Action - Mr. Kelley; Suspense - next meeting; Status - Open)

The question was raised concerning the required Egress Video. Gary Eisenbraun stated that the DVDs were available for use at the local level. Due to the fact that OMAO only owns 3 of the videos, they will only be "loaned" to personnel upon request. (Action - Mr. Eisenbraun; Suspense - none; Status - Closed)

Upon the request of a board member, Gary Eisenbraun reviewed the E-Learning procedures and the printing of the completion certificates. (Action - Mr. Eisenbraun; Suspense - none; Status - Closed)

Jim Kelley reviewed the objectives of the Aviation Safety Conference. Gary Eisenbraun provided an update and proposed agenda for the conference (2 - 6 April 2007). (Action - Mr. Eisenbraun; Suspense - none; Status - Closed)

The meeting ended at 1412 hours.

The next meeting is tentatively scheduled for 8 February 2007.